



HEALTH & SAFETY POLICY STATEMENT

It is the policy of D&D Rail Ltd to provide safe and healthy working conditions, to set and maintain high standards of health and safety practice, and to seek the active support of all staff in achieving these ends. The company is committed to complying with, and continuous improvement of, an effective Health & Safety Management System.

The objectives of the Health & Safety policy are:

- To promote standards of health, safety and welfare that complies fully with the terms and requirements of the Health and Safety at Work Act 1974 and all other statutory provisions and approved codes of practice.
- To maintain safe and healthy work places, safe systems and methods of work to protect staff and others, including our patronage and other visitors in so far as they come in contact with all foreseeable work hazards.
- To provide and maintain a safe and healthy working environment for the staff with adequate facilities and arrangements for their welfare.
- To provide staff with information, instruction, training and supervision needed to work safely and efficiently.
- To develop safety awareness and individual responsibility among the staff for health and safety for themselves and others.
- To encourage full and effective joint consultation on health and safety matters.
- To ensure that Health & Safety Management, at all levels of management, is a company priority.

The company maintains ongoing programmes for the continuous improvement of D&D Rail Ltd Health & Safety processes, including addressing company problem areas. This includes regular review of the Health & Safety objectives, and the setting and monitoring of specific Health & Safety objectives which is carried out as part of the Management Review Meeting.

The Managing Director has overall responsibility for implementing the Policy within the company but relies upon the cooperation of all employees for its effective implementation.

The Company reminds its employees that they themselves have a legal responsibility under Section 7 of the Act to take reasonable care of their own health and safety, for the health and safety of other employees of the company, to enable the company to discharge its responsibilities successfully. The company also reminds its employees that under Section 8 of the Act they must not intentionally or recklessly interfere with or refuse anything provided in the interests of their health and safety, such as fire extinguishers, hand rails, fall arrest equipment, first aid boxes and personal protective equipment.

First Aid - Suitable arrangements for first aid are in place at the Head Office and all sites. It is the responsibility of the Managing Director and / or Site Managers / Supervisors to ensure that these are properly maintained. In the event of an injury or a person feeling unwell they should report to their next-in-line manager or most senior person available. Appropriate actions shall be taken to ensure the individual is sent home or to Hospital and to inform the appropriate Supervisor (Director if the incident involves a senior member of staff). One of them should also be called and should use his / her own discretion if a patron or visitor is taken ill on the premises.

Accidents - All accidents and incidents should be reported to their next-in-line Manager or most senior person available at the time and recorded in the accident book by an authorised person. Accident and incident reporting will be in accordance with the procedure contained within the Health & Safety Policy Manual.

Fire - Each Supervisor has responsibility for making sure his staff are acquainted with fire procedures for their particular assignment. The Supervisor shall also report to the Manager any changes to site conditions that identify any new site hazards not previously identified in the original site inspection.

Premises and Equipment - The responsibility for maintaining the office in a safe and hygienic condition rests with the Managing Director. The Managing Director's authority must be sought on all site items. The Office / Warehouse Manager has responsibility for ensuring that all equipment and plant is examined periodically and that defects in lighting, heating, ventilation and plumbing are actioned.

Training - The Directors and / or Site Manager / Supervisors are responsible for the training of staff under their control in health and safety matters. Anyone who feels in need of a briefing beyond this policy statement should seek it from the management and / or Independent Consultants and / or the HSE.

Review - The company undertakes to review this policy at the management review meetings and if necessary update this written policy statement annually (as a minimum) unless there are changes in the responsibilities of the persons named within it or other changes of substance, in which case a revised policy will be issued immediately to all existing policy holders.. The HSQE Manager has issued a copy of this Policy to all senior employees.

It shall be the responsibility of these senior employees to disseminate the information contained within the policy and the policy statement to all staff as necessary.

David Farrow M.B.E.
Managing Director
D&D Rail Limited

1st July 2019